

Tenancy Application Form



Global
Realty Partners

Global Realty Partners

www.realtypartners.com.au

Wallsend

109 Nelson St
T 02 4950 0011
F 02 4950 0447
E wallsend@realtypartners.com.au

Maitland

T 02 4933 0755
F 02 4950 0447
E maitlandrentals@realtypartners.com.au

Mayfield

262 Maitland Rd
T 02 4949 2333
F 02 4967 6992
E mail@realtypartners.com.au

Belmont

558 Pacific Highway
T 02 4945 2121
F 02 4945 2181
E info@realtypartners.com.au

New Lambton

1/18 Alma Rd
T 02 4961 0411
F 02 4969 7800

APPLICATION CHECKLIST

Please tick what is attached to your application:

- Drivers licence
- Medicare card - passport
- Employed - 4 recent pay slips
- Unemployed - bank statement and centrelink statement
- Self employed - recent tax return / BAS statement
- Owner - rates notice
- Rental ledger

Prior living arrangement, please attach 3 of the following:

- Electricity
- Gas
- Foxtel
- Car registration
- Phone account
- Bank statement
- Voting enrolment
- Private health
- Car finance accounts

UTILITY CONNECTIONS

This is a FREE service that connects all your utilities and other services. Direct Connect can help arrange for the connection or provision of the following utilities and other services:

- | | |
|-------------|-------------------|
| Electricity | Cleaners |
| Gas | Insurance |
| Phone | Removalist |
| Internet | Truck or van hire |
| Pay TV | |



- Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

- Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
- Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
- Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
- Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
- Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
- Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature Date

PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F:1300 664 185. www.directconnect.com.au

DECLARATION BY APPLICANT

Please read carefully & initial next to each statement below

- I, the applicant, hereby agree:
- that the above information is true and correct and I have physically inspected the property, and I understand I am taking the property in the condition as viewed;
 - that I am financially able to meet all commitments under the Residential Tenancy Agreement and that I have not been declared bankrupt;
 - that Global Realty Partners may check all references and make any enquiries that they feel necessary; that information given herewith may be placed on our rental system for the purposes of managing the property applied for and details given herein may be issued to tradespeople, landlord, landlords' solicitors, Rental Bond Authorities, Consumer Trading & Tenancy Tribunal / Courts, Collection Agents, Insurance Companies, Banks, Government Departments or any other people associated in the management of the property for Global Realty Partners (unless otherwise notified in writing).
 - that the information given in this application may be used to check any tenancy databases or other agent reference checks.
 - that in the course of an approved tenancy there is a default or breach of the lease, information given in the application may be placed on a tenancy database (ie TICA / RPData) and/or any information given now, or created through the history of a tenancy with Global Property may be passed on as a rental reference at a later date.
 - that information contained herein can be passed onto a debt collector or court of law, if payment of monies owing is required.

Signature Date

Global Realty Partners is committed to ensuring the confidentiality and privacy of our customers personal information. In relation to managing personal information, Global Realty Partners abides by the National Privacy Principles contained in the Privacy Act. For the purpose of assisting you with renting a property for you or to you, we collect and record your personal information to register your contact and property details, maintain our customer rental databases and to administer and invoice accounts. If you do not provide us with your personal details, we may not be able to provide our services to you. If you require further information, or wish to access, update or correct your personal information, please contact the Property Management Department of Global Realty Partners.

APPLICANT'S CURRENT DETAILS

Please give us your details

Mr Ms Miss Mrs Other
Surname Given name/s

Driver's licence number

Driver's licence expiry date

Driver's licence state

Date of birth

Registration number

Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address



ONE CALL WILL *save* YOU *time* AND *effort*

SERVICES WE *connect*



TO GET CONNECTED ASK YOUR LOCAL REAL ESTATE AGENT TO SEND US YOUR DETAILS

Call us on **1300 664 715** or visit directconnect.com.au

**DIRECT
CONNECT**

MAKES MOVING EASY

Proposed property:

Rent per week for proposed property \$

Proposed lease term (months please tick) 6 9 12 Proposed commencement date

How many tenants will occupy the property Adults Children Ages

Are you a smoker Yes No

Pets Yes No Breeds

I have personally inspected the property (please sign)

EMPLOYMENT HISTORY

Please provide your employment details

(if unemployed, previous employer)

What is your occupation

What is the nature of your employment (FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Years Months

Net income

\$

Please provide your previous employment details

Occupation

Employer's name

Length of employment

Years Months

Net income

\$

CONTACTS / REFERENCES

Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

CURRENT APPLICANT ADDRESS

What is your current address

Postcode

Are you the: Owner / Tenant (please circle)

How long have you lived at your current address

Years Months

Why are you leaving this address

Landlord / Agents name

Landlord/ Agents phone no.

Weekly rent paid

\$

PREVIOUS APPLICANT ADDRESS

What was your previous residential address

Postcode

How long did you live at your previous address

Years Months

Why did you leave this address

Landlord / Agents name

Landlord/ Agents phone no.

Weekly rent paid

\$

NEXT OF KIN

Surname

Given name/s

Relationship to you

Phone no.

Address



Mayfield
 262 Maitland Rd
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 T 02 4933 0755
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Rental Reference Check

In accordance with the Privacy Act, I/we the undersigned authorise the recipient of this Reference check to give information to Realty Partners, regarding my/our history.

I/we understand this information will be used to assess my/our application

Applicants name

Property applied for

Postcode

Current rental property address

Postcode

Period of tenancy

From

 Day Month Year

To

 Day Month Year

Rent paid per week

 \$

Company managing the rental property

Contact Agent name

Phone No. of Agent / Private owner

Fax No. of Agent / Private owner

Signature of applicant

Date

PLEASE FILL IN THE ABOVE INFORMATION AND RETURN WITH YOUR APPLICATION

Our office will fax this to your Agent and request a reference from them. **Please do not complete lower section**

Dear Agent,

Please complete and return with a tenant ledger to Realty Partners

Thank you

Name and position of person filling this form out from the above agency

How long at the property?

How much did they pay?

Was the tenant cooperative to deal with?

Did they pay rent on time? If not please specify problems.

Were there any general inspections? Yes / No

Were lawns & gardens kept in good order?

Did they have pets? Yes / No If yes please state the kind

Are the tenant/s considerate of neighbours?

Were any notices to remedy breach issued? If yes please provide details

Do you know why they left the property?

Have you taken this tenant to Tribunal?

Would you rent to them again? Yes / No

Signature of Agent

Date